



Hong Kong Chess Federation
香港國際象棋總會
www.hkchess.org

12th April, 2015

NOTICE IS HEREBY GIVEN that the **2015 Annual General Meeting** (“2015 AGM”) of the members of The Hong Kong Chess Federation (the “HKCF”) will be held in Po Kok Primary School, 11-15 Shan Kwong Road, Happy Valley, Hong Kong on **Wednesday 22nd April, 2015 at 6:30 PM.**

Members of the HKCF are requested to attend.

Agenda

1. To Approve the Minutes of the last AGM held on 11 Dec 2014 (10 mins)
2. Matters arising from previous AGM Minutes (20 mins).
3. Results of Competition in 2015 (5 mins).
4. Balance Sheet and Statement of Accounts for the proceeding financial year, 2010 to 2014. (20 mins).
5. Matters arising from the Balance Sheet and Statement of Accounts from 2010 to 2014 (20 mins).
6. Election of Officers to serve until the next AGM (20 mins).
7. Election of the Auditors for the Accounts and the Disciplinary Officer (5 mins).
8. Upcoming events (5 mins).
9. Date of next meeting (5 mins).
10. Motion of Byelaws by Hon Ki Tsang (#2,3,5 retrieved by the Committee)(20 mins)
11. Any other business (20 mins).

As instructed by the Committee

Sydney Sai Wing Lai

General Secretary

Hong Kong Chess Federation



HONG KONG CHESS FEDERATION
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#10) Motion of byelaws by Honki Tsang

#1. The Federation will follow ICAC guidelines of good practices for the code of conduct of committee members. In particular all committee members should declare any actual or perceived conflict of interest as and when it arises, and they should abstain from any discussions or votes in any matter in which they have conflict of interest.

#2. Members, upon election to the committee, are required to register their interests in any business or organizations related to chess within 2 weeks of acquiring such interest, and to publish these declarations on the Federation website for the information of members in order to allow any declared conflict of interests to be seen by members.

#3. In order to keep membership of the federation open to all persons interested in chess, the committee is required to either approve or disapprove applications of membership within reasonable time, normally 7 days after the receipt of the application. Reasons for any decisions to decline a membership approval must be given to the applicant. If the applicant appeals the decision, the committee will offer mediation and may appoint a legally qualified person (solicitor or barrister) as mediator at the cost of the applicant to review whether the decision is justified within the constitution of the federation.

#4. Committee members are required to show due respect to each other at committee meetings. Use of profane language, threats or actions of physical violence at meetings will incur automatic suspension of membership for three months.

#5. Any member of the committee may call a meeting but at least 48 hours notice with the agenda of the meeting must be given to committee members.