

HONG KONG CHESS FEDERATION LIMITED
SELECTION APPEAL MECHANISM

1. Purpose

1.1 In order to provide chess players with a process by which to lodge appeals of player selection decisions made by Hong Kong Chess Federation Ltd. ('HKCFL'), HKCFL has set out below the mechanism and procedures for appeals.

2. Background

2.1 Equal opportunity, fair play and transparency form a key part of HKCFL's core values. It is HKCFL's objective to make player selection decisions in a fair and transparent manner, with a prescribed mechanism and procedure for appeals.

3. Mechanism

3.1 Players, or guardians of players (if the player is below the age of 18) ("the appellant") may appeal to HKCFL through the following procedure:

- (a) The appellant must submit a written appeal request including justified reasons within seven days of the selection announcement and addressing to the Chairperson of the Appeal Committee using one of the following methods:
 - i. Email: hkcfreg@gmail.com;
 - ii. WhatsApp: +85256283315;
 - iii. Post: Shop 14 City Garden Shopping Centre, 233 Electric Road, North Point.
- (b) The Appeal Committee would convene a meeting within 7 days from the receipt of the appellant's written appeal submission.
- (c) The Appeal Committee consist of the board of directors of HKCFL that were not involved in the original selection.
- (d) The Appeal Committee will review the appeal request taking into consideration the grounds for the appeal request and the circumstances of the case, and decide whether a hearing should be conducted.
- (e) The outcome of the appeal (whether paper-based or held by hearing) shall be based on a majority decision of the Appeal Committee.
- (f) The decision of the Appeal Committee and any follow up actions shall be provided to the appellant in written form within 10 days of receiving the appellant's written appeal request.
- (g) **The decision of the Appeal Committee will be final.**